



Millbrae Elementary School District
 555 Richmond Drive
 Millbrae, CA 94030
 650-697-5693 • 650-697-6865 (fax) • www.millbraeschooldistrict.org

2023-2024 WORK SCHEDULES

CERTIFICATED STAFF	START DATE	END DATE	PROFESSIONAL LEARNING (PL) AND WORK DAY NOTES
Program Coordinator (200)	8/7/2023	6/17/2024	8/15/23(Optional PL DAY), 11/20/23, 11/21/23 (PL DAYS)
Psychologists (194)	8/7/2023	6/7/2024	8/15/23(Optional PL DAY), 11/20/23, 11/21/23 (PL DAYS)
New Certificated Teachers/Ed Specialists (186)	8/10/2023	5/31/2024	8/10/23 & 8/11/23 (New Teacher Orientation) 8/14 Workday 8/15/23(Optional PL), 11/20/23, 11/21/23 (PL DAYS)
Counselors (184)	8/14/2023	5/31/2024	8/15/23(Optional PL), 11/20/23, 11/21/23 (PL DAYS)
Certificated Teachers (184)	8/14/2023	5/31/2024	8/15/23(Optional PL), 11/20/23, 11/21/23 (PL DAYS))
EL Coordinator (194)	8/7/2023	6/7/2024	8/15/23(Optional PL), 11/20/23, 11/21/23 (PL DAYS)
MTSS Coordinator (194)	8/7/2023	6/7/2024	8/15/23(Optional PL), 11/20/23, 11/21/23 (PL DAYS)
Speech/Language Therapist (184)	8/14/2023	5/31/2024	8/15/23(Optional PL), 11/20/23, 11/21/23 (PL DAYS)
Vice Principal (207)	7/31/2023	6/17/2024	8/15/23, 11/20/23, 11/21/23 (PL DAYS) 3/8/24, Work Day
Principals (210)	7/31/2023	6/21/2024	8/15/23, 11/20/23, 11/21/23 (PL DAYS) 3/8/24, Work Day



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CLASSIFIED STAFF	START DATE	END DATE	PROFESSIONAL LEARNING (PL) AND WORK DAY NOTES
Student Services Secretary (214)	8/1/2023	6/28/2024	Work Days – 8/15, 11/20, 11/21 and 3/8/24
Middle School Office Manager (212)	8/1/2023	6/27/2024	Work Days – 8/15, 11/20, 11/21
School Administrative Secretaries (199)	8/7/2023	6/13/2024	Work Days – 8/15, 11/20, 11/21
School Attendance Secretary (199)	8/7/2023	6/13/2024	Work Day – 8/15, 11/20, 11/21
Occupational Therapist (185)	8/14/2023	6/4/2023	8/15/23 PL Non-Work Days 11/20, 11/21
Supervisor of Behavior Services (200)	8/7/2023	6/14/2024	8/15/23 PL Work Days 11/20, 11/21
Board Certified Behavior Analyst (185)	8/14/2023	6/4/2024	Work Day – 8/15 PL Non-Work Days 11/20, 11/21
Behavior Specialist (185)	8/14/2023	6/4/2024	Work Day – 8/15 PL Non-Work Days 11/20, 11/21
Instructional Aides, and Special Education Paraeducators (182 + 1PL)	8/14/2023	5/31/2024	8/14/23 Extra PL 8/15/23 and 8/16/23 PL Days Non-Work Days 11/20, 11/21
ELD Tutors (182)	8/15/2023	5/31/2024	8/15/23 and 8/16/23 PL Days Non-Work Days 11/20, 11/21
Food Service Workers (182 + 1 Day/Extra Hours)	8/14/2022	5/31/2024	8/14/23 Extra PL 8/15/23 and 8/16/23 PL Days Non-Work Days 11/20, 11/21
Food Service Accounting Clerk (182)	8/15/2023	5/31/2024	8/15/22 – PL DAY Non-Work Days 11/20, 11/21